

2nd Southwick Scout Group

Annual General Meeting

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2nd Southwick GROUP SCOUT COUNCIL

Annual General Meeting

19.00pm June 2024

Scout HQ Quayside

AGENDA

1. Introduction and welcome
2. Apologies for absence
3. To approve the minutes of the Annual General Meeting held on 13th September 2023
4. **Governance topics**
 - a. Adopt the model constitution from Policy, Organisation and Rules
 - b. Note the Group's financial year
 - c. Agree the number of members that may be elected to the Trustee Board
 - d. Agree the quorum for each of the Group Scout Council (including this AGM), meetings of the Group Trustee Board, meetings of any sub-committees
5. **Review of the previous year**
 - a. The Group Scout Leader's review of Scouting in 2nd Southwick Scout Group
 - b. To receive and consider the Annual Report of the Group Trustee Board including the annual Statement of the Accounts
6. **Making appointments**
 - a. [If required] To (re-) appoint Group President and/or Vice-Presidents
 - b. To note any other supporters who may be admitted to membership of the Group Scout Council, including former Scouts and parents, by the Group Scout Leader, the Group Trustee Board or the Group Scout Council.
 - c. To approve the Group Scout Leader's nomination of the Group Chair
 - d. Election of the Group Secretary
 - e. Election of the Group Treasurer
 - f. Elections of members to the Group Trustee Board
 - g. To approve the Group Scout Leader's nominations to the Group Trustee Board
 - h. To appoint the Scrutineer / Independent Examiner / Auditor [delete as appropriate]
7. Close

Minutes of Group AGM Meeting

Wednesday 13th September 2023 7PM

Attendee	Role	Attended	Apologies
Mark Dooley	Chairman	Y	
Andrew Spring	Group Scout Leader	Y	
Steve Pover	Scout Leader	Y	
Nick Reeve	Assistant Scout Leader	Y	
Susan Westgate	Group Treasurer	Y	
Sarah Blundell	Secretary	Y	
Mark Beadle	Scout/Cub parent rep	Y	
Paul Hosker	Scout parent rep	Y	
Ben Bradford	Scouts		Y
David Spring	Past leader/Supporter	Y	
Lynda Spring	Past leader/Supporter	Y	
Mike Cranfield	District Representative	Y	
Cameron Baldock	Adur District commissioner		Y
Rebecca Allinson	Local Adur council rep		Y
Erin Whitmore	District Representative	Y	
Hannah Wells	Parent rep for Beavers	Y	
10+ attendees	Beaver, Cubs, & Scout parents	Y	

1. Introduction and Welcome:
 - Mark welcomed everybody and opened the meeting opened at 7.05pm
2. Apologies for absence: Noted above
3. Approval of Minutes 2022 AGM - Approved by Paul Hosker
4. Governance topics:
 - a Approval to adopt the model constitution from Policy, Organisation and Rules – (Approved – Mike Cranfield)
 - b Approval of the group’s financial year - no objection
 - c Agree the number of members that may be elected to the trustee board – Approved - Kerry Winter
 - d Agree the quorum for the Group Scout Committee – Agree – Andrew Spring
5. Review of the previous year
 - a Andrew, the group Scout Leader reviewed the previous year
 - b The Annual reports for Cubs, Beavers, Scouts were circulated and shared via a QR code. These included the statement of accounts.

- Account balance is still healthy due to Government funding, and without any significant fundraising events. The group will look to increase fundraising efforts; Mark requested if any parents could help with fundraising.

6. Making appointments:

- Nominations for Group Chairman – Mark Dooley (Approved) - Andrew Spring (Second) – Sarah Blundell
 - All Leaders agreed to be nominated to the Group Exec.
- Additional supporters –
 - Ilana Bugela-Scrase has volunteered to be added as a new Beaver parent rep (email: ilanabugela@hotmail.co.uk)
Action:- to be added to distribution list Election of Group
 - Cub Parent Representative – Mark Beadle
 - Scout Parent Representative - Paul Hosker
- The GSL's nomination of the group chair was approved
- Secretary – Sarah Blundell agreed to stay in position for a further year (Approved) - Mark Dooley
- Election of Group Treasurer – Susan Westgate agreed to stay in position for a further year (Approved) – Steve Pover
- Members agreed to be part of the group committee
- Approval of the group accounts/financial records – no objections
- The auditor Chris Bennett was appointed

7. Group Chairman Report:

- This year the group celebrated 50years at the hut and 70 years since the group first formed
 - Thanks to Andrew for running the Beavers and Cubs. We do still need leader support to continue running the groups.
 - Thanks Susan for stepping into the Treasurer role.
 - Thank you to Nick and Stan for their continual work on maintaining the hut including new amazing toilet facilities and external maintenance and decorating.
 - Panto has been a big success at Christmas over the last 3 years; we are planning to attend again this year, but due to the funds depleting we will need to ask for a higher contribution of £15 per young person.
 - Thank you to the whole team for your continued support.
- District Commissioner's Report. Cameron sent his apologies and Erin made a short statement. She represented 11 groups and said a big thank you to all the leaders and helper volunteers.
 - AOB: Stan and Nick were presented with a gift to say Thank You for their work on the hut maintenance.
 - Close. Tea and coffee, biscuits. Climbing was big success
 - Meeting closed at 7.45PM

Group Chair's Report 2023 - 2024

I am very proud of being part of a Scout group that has strong leadership and dedication to a common cause of supporting and enlighten our future generations, Beavers, Cubs and Scouts, creating life long memories. THANK YOU TO ALL THE LEADERS!

However reading last year report we have the same issue.

Again, it's been a very, very tough year for Andrew running Beavers and Cubs, he has great support from a number of helpers, but we still need more to sustain the Beavers and Cubs future. We are still in desperate for Beaver and Cub Leaders either one or two for each section, will someone consider taking on one of these roles? I would like to say THANK YOU, to all the Group Exec members that put in extra time to aid the running of this successful Group. Without them the group would not be able to function. After many years as Secretary, Sarah is sadly leaving us. As well as keeping impeccable minutes of meetings, she has also been the central role of organising the Christmas Panto, tickets and treats. We would like to show our appreciation to Sarah for all her hard work and wish her all the best for the future.

Also a special mention to Susan, our Treasure who does a sterling job in keeping our accounts in order. THANK YOU!

For the second year running we had bag packing at the CO OP in Shoreham. In one day, Beavers, Cubs, Scouts and leaders raised a staggering £789 cash and for the first time we used a card machine and raised a further £118

We have kept a good relationship with the local Lions Group, helping with their Christmas Sleigh collection and also with the Fund day at Buckingham Park, help walking the Donkeys.

Nick and Stan's have done a sterling job on keeping the hut in tip top condition, Mark Beadle has kept on top of the Garden area out the back, THANK YOU

Once again I would like to thank everyone who has helped the 2nd Southwick Group over the pasted year. THANK YOU!

Mark Dooley **Chair 2nd Southwick Scout Group**

Beaver Report 2023-24

We have been providing some great content and it's great to see the updates recorded on Facebook, and consequent array of photos and comments.

In the Autumn/Winter Term we learnt how to communicate, had Fun with Flags, burnt some sausages, learnt about and attended Remembrance Day. Did some experiments, and some Christmas Craft, then attended the Panto at Shoreham Rope-tackle (OH YES, WE DID!), and some much-needed fund raising collecting money at the Co-Op in Ham Road, Shoreham.

In the Spring Term, we tried Star Gazing, did some safety stuff and made some Chinese Lanterns whilst eating noodles. We learnt about our Fitness, Agility and Heart, did some nice Mother's Day Craft and made Easter Treats.

In the Summer term, so far, we have planted some Sunflowers, learnt about "map and compass" and used those skills up the downs for a walk. With lots of activities planned for the rest of the term.

Thank you everyone who's helped over the last year, especially Hannah, Trevor and Katie

Here's to the next year!

Andrew Spring
Group Lead Volunteer

Cubs Report 2023-24

Time to reflect on a busy year at 2nd Southwick Cubs.

In the Autumn Term we Communications Badge got all International, tuned our 10 Oct Digital Skills and burnt some Sausages. We attended Remembrance Sunday and learnt about Flags and Countries. We did some Christmas Craft, attended the Panto, and did some fundraising at the Co-op in Jam Road, Shoreham.

In the Spring Term we eat Knots, made Bird feeders learnt about Fire Safety, and celebrated the Chinese New Year by making Lanterns and ate Noodles. Learnt about and made a nice Mother's Day Card. We learnt how to care for a dog, with a special visitor. Continued the Safety theme and had Eater Treats

In the Summer Term we learnt about maps, talked about our hobbies and collections, with lots of activities planned for the rest of the term.

A fun packed year indeed!

I'd like to say a special thank you for the parental help I've had over the weeks,

Andrew Spring
Group Lead Volunteer

Troop Report 2023-24

19th June 2024

It's been another great action-packed year for our Scout Troop! We've awarded a record-breaking 85 badges since the last AGM at the beginning of September, including 2 Creative Challenge awards, 4 Outdoors Challenge Awards, 1 Skills Challenge, 4 Hobbies, 2 Martial Arts, 13 Hikes Away, 8 Navigator, 10 Nights Away, 8 Swimmer, 8 Nautical Skills, 8 Time on the Water. It's only by delivering a varied and diverse programme that we are able to cover so many different badge requirements. So, my thanks go to my fellow leaders, **Nick Reeve**, **Stan Furlong** and **Kerry Winter**, for their constant help and support in designing and delivering this programme. Thanks also to Ben Bradford who is standing down as a permanent volunteer with us, after many years with us as Beaver, Cub, Scout and Assistant Scout Leader. Cheers Ben!

We currently have 17 scouts, with a good mix of girls and boys.

Here are a few things we have been up to since the last AGM...

In the autumn term we did map and compass training, a night hike from Devils Dyke, an evening at the Manor Cottage Museum in Southwick, spooky wide games up the downs, problem-solving, a sausage sizzle over fires, Remembrance Day Parade, First Aid, Climbing Wall, Swimming, Pioneering. Then we helped out the Adur Lions with their Christmas Santa Sleigh Street Collection and did bag-packing at Co-op to raise funds for our own Scout Group.

In the Spring Term we did knots and lashings, celebrated Burns Night, made pancakes, more wide games, built a monkey bridge, card-making, hobbies badge and the Patrol Leaders ran a great night for us. We entered a team of our older scouts in the District & Escape & Hunt Incident hike, and they did very well!

Since Easter, we did another night hike up the downs, and swotted for the Nautical Skills badge. Then the first half of our troop went out to sea on the Scout Yacht Supeta, and what a fantastic night that was. The other half are out in 2 weeks' time on 3rd July. We were up the downs for more wide games, helped out with the Adur Lions Family Fun Day at Buckingham Park, learnt about the important role our location played in the D-Day Landings 80 years ago, and had fun out on the Park with our go-karts.

All great fun, and here's to another great year!



Steve Pover (Skip)

Group Lead Volunteer's Report 2023-24

Another challenging year for me as Group Lead, with no permanent Beaver nor Cub Leaders, I've been having to run both sections each week, as well as "manage" the Group.

Despite the lack of leaders in Beavers and Cubs, ALL sections have had another great year of scouting at 2nd Southwick.

With regards to Beavers, I have some mums and dads that help me, and together we've been able to give the Beavers a full and interesting Programme. Thank you to the parents that come along to help, especially Hannah, Trevor and Katie.

Talking about Cubs, this year I've struggled with help at times but I must thank those parents who have helped and together we've managed to deliver a good and varied programme, so thank you all.

The Scout Section has been busy as well this year, that's due to the Scout Leaders providing a great and varied programme. This year, the Scouts have taken part in various activities during the Wednesday evenings, as well as taken part in District activities, THANK YOU, ALL!

Thanks to Mark (the Chair) and the Group Trustees for helping keep the leaders and I on the straight and narrow, looking after the hut and the finances

Finally, as you can tell, we are desperately short of leaders.

If you can spare some time (a couple of hours a week) then please consider helping at any of the sections. There is loads of support available, and you can do as much or as little as you can. Please visit the Scout web site for more information

LINK: <https://www.scouts.org.uk/volunteer/volunteering-with-scouts/>

Thank you.

Andrew Spring

Group Lead Volunteer